

EDISON STATE RESOURCES AND ONLINE TOOLS

USERNAME & PASSWORD

It takes 24-48 hours after you first register for a class for the Username and Password account to be created. You will need your Edison State Username (User ID) and password to access Blackboard, Email, MyESCC, computers on campus, and more.

USERNAME (USER ID)

Find your Edison State Username:

1. Visit www.edisonohio.edu
2. Click on "Resources" at the top right
3. Click on "Web Advisor"
4. Select "Prospective Student"
5. Click "What's my Username"
6. Complete form with Last Name and Student ID or SSN

Example:

Student Name: Thomas Edison
Student ID Number: 123456
Username (User ID): tedison
Password: 3456Edis

Changing your password:

1. Visit <https://ssrpm.edisonohio.edu>
2. Enroll in SSRPM
3. Change your password. You will be required to update your password every 90 days.

PASSWORD

Your default password is:

1. The last four digits of your Student ID Number
2. Followed by the first four letters of your last name (with the first letter capitalized)*

**If your last name includes additional letters that are normally capitalized they will still be capitalized in your default password. If your last name is less than four characters the capital letter "A" will be added to the end of your name until enough letters are added to satisfy the four-character requirement.*

ONLINE STUDENT ORIENTATION AND ONLINE WORKSHOP

Whether you're taking classes online or in-person, you will need to know how to navigate Edison State resources and online tools. So, as a student, you're required to complete the **online student orientation and online workshop**. The **online student orientation and online workshop** are available on Blackboard and provide you with various resources to make the most of your time at Edison State. You will have access to this resource from 24-48 hours after registering for your first term at Edison State through the remainder of your time as a student.

The **online workshop** guides you through the Blackboard course management system and assesses your ability to navigate coursework successfully. You may log-in to Blackboard to complete the **online student orientation and online workshop** any time (*there is no face-to-face meeting for this course – it is completed entirely online*). However, the online student orientation and online workshop must be completed one week before the semester of intended coursework. You will receive completion credits for the workshop assignments, must receive 80% or higher on each of the workshop quizzes, and pass the orientation quiz. ***If you fail to complete the online student orientation and online workshop one week before the semester's start, you may have all courses removed from your class schedule.***

ACCESSING COURSES IN BLACKBOARD

1. Visit www.edisonohio.edu and click on "Resources" in the top right corner.
2. From the green drop down menu, select "Blackboard"
3. Sign in with your Edison State credentials – Username (User ID) and Password.
4. Click on "Courses" in the left panel to view available courses.
5. Select your course from the options provided.

Note: The Online Student Orientation and Online Workshop course is available to you as a resource throughout your entire time at Edison State.

1. Need assistance? Call 937.778.8600 Who are you? I Am Resources Search...

2. WebAdvisor MyESCC Blackboard Library Email IT Help Desk Directory Calendar Catalog Bookstore Maps Virtual Tour Need assistance? Call 937.778.8600 Who are you? I Am Resources Search...

3. Username Password Sign In Forgot Password?

4. Edison State COMMUNITY COLLEGE Institution Page Big Bird Activity Stream Courses Organizations Calendar Webinar

5. Courses Spring 2019 Search your courses Filter Student Orientation and Online Workshop Student Orientation and Online Workshop ID: SCOW Jessica Edwards

NEED HELP?

- The IT Help Desk is available 24/7 by visiting www.edisonohio.edu and clicking on Resources in the top right corner followed by IT Help Desk. You may also email support@edisonohio.edu or call 937.778.7957.
- Every course is set up differently. If you cannot find something in your course, **reach out to your instructor**. If you have specific questions regarding Blackboard or the Online Orientation and Online Workshop, please contact Jessica Edwards, Director of Distance Learning at jedwards3@edisonohio.edu.