



# COLLEGE VISIT REQUEST

College visits are an important part of the College Selection process. Students are encouraged to go to several colleges that they are interested in with their parents. If the scheduled visit needs to happen during school time then this form needs to be filled out at least 1 week before the scheduled day of the visit. When scheduling visits, we please ask that exam dates are avoided.

The student will be responsible for collecting and completing any missed work.

\_\_\_\_\_ (student name) has been granted permission to visit  
\_\_\_\_\_ (college name) ON \_\_\_\_\_ (date).

As parents we understand that our child is being excused and will be responsible for any missed assignments.

\_\_\_\_\_  
Parent / Guardian Signature

**OFFICE APPROVAL:**

Date of Request \_\_\_\_\_

Principal \_\_\_\_\_

Counselor \_\_\_\_\_

Students should fill in their schedule below and have teachers initial their class period when student has collected assignments from missing the visit date.

PERIOD	CLASS	TEACHER INITIALS
1		
2		
3		
4		
5		
6		
7		
8		